



Request for Proposal (RFP)# 22-11
for
Special Purpose Communications Trailer
For
Montgomery County Radio Cache
Issue Date: January 4, 2022
Last day for written technical questions: January 11, 2022
Proposal Due Date and Hour: January 25, 2022 3:00 p.m.

Montgomery County Purchasing Department
755 Roanoke Street, Suite 2C
Christiansburg, VA 24073

TABLE OF CONTENTS

Request For Proposal Number 22-11

Special Purpose Communications Trailer

<u>Section #</u>	<u>Description</u>	<u>Page Number</u>
I	Purpose.....	4
II	Background.....	4
III	Statement of Need	4
IV	Proposal Preparation and Submission Requirements.....	11
V	Evaluation and Award of Contract	13
VI	Reservation of Rights	13
VII	Pre-proposal Conference.....	13
VIII	Contract Administration.....	13
IX	Payment Procedures.....	14
X	Contract Period.....	14

ATTACHMENT A: Terms and Conditions

ATTACHMENT B: Montgomery County Standard Contract (sample)

ATTACHMENT C: Supplemental Drawing

COUNTY OF MONTGOMERY, VIRGINIA
RFP # 22-11

ISSUE DATE: JANUARY 4, 2022

Term Contract for Ambulance Purchases
 (TO BE COMPLETED AND RETURNED)
GENERAL INFORMATION FORM

QUESTIONS: All inquiries for information regarding this solicitation should be directed to: Jeff Groseclose, CPPB, VCO, VCA, Procurement Manager, Phone: (540) 382-5784; faxed to (540) 382-5783, or e-mail: groseclosejb@montgomerycountyva.gov. Last day for written technical questions: **January 11, 2022**

DUE DATE: Sealed Proposals will be received until **January 25, 2022**, up to and including **3:00PM**. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification.

ADDRESS: Proposals should be mailed or hand delivered to: **Montgomery County Purchasing Department, 755 Roanoke Street, Suite 2C, Christiansburg, Virginia 24073-3179**. Reference the Due Date and Hour, and RFP number in the lower left corner of the return envelope or package.

COMPANY INFORMATION/SIGNATURE: In compliance with this Request For Proposal and to all conditions imposed herein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services and goods in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

Full Legal Name (print)		Federal Taxpayer Number (ID#)	Contractor's Registration
Business Name / DBA Name / TA Name and Address		Payment Address	Purchase Order Address
Contact Name/Title		Signature (ink)	Date
Telephone Number	Fax Number	Toll Free Number	E-mail Address

COUNTY OF MONTGOMERY
RFP# 22-11
Special Purpose Communications Trailer

I. PURPOSE: The intent and purpose of this Request for Proposal (RFP) is to establish a contract(s) through competitive negotiation for the purchase of a special purpose communications trailer for the Montgomery County Radio Cache herein after referred to as “MCRC”, including the design, engineering, and delivery in accordance with the Statement of Needs.

II. BACKGROUND:

Montgomery County is located in the southwestern part of Virginia in the region known as the New River Valley. This region takes its name from the New River, the nation's oldest and the world's second oldest river, and includes the counties of Floyd, Giles, Montgomery, Pulaski, and the City of Radford. The County has a land area of 393 square miles and lies in the broad picturesque area between the Appalachian Plateau and the Blue Ridge Mountains. Topography varies from gently rolling to steep mountainous terrain, with elevations varying from 1,300 to 3,700 feet above sea level. The majority of the County is at an elevation of 2,000 feet.

Today the Towns of [Blacksburg](#) and [Christiansburg](#), the County seat, are the population centers of the County and are located approximately 35 miles southwest of the City of Roanoke. Blacksburg is home to [Virginia Polytechnic Institute and State University](#) (Virginia Tech). Founded in 1872 as a land-grant college, Virginia Tech is the largest university in Virginia and one of the country's leading research institutions. The County had a 2020 population of 100,839. (This includes two incorporated towns, Blacksburg and Christiansburg, with a combined population of approximately 67,365).

The County is governed by an elected seven member Board of Supervisors who appoints a County Administrator.

Five (5) volunteer rescue squads provide emergency medical services to Montgomery County. Christiansburg has a full-time paid EMS Chief and EMS Deputy Chief and Blacksburg has a full-time administrative assistant. Most departments provide ALS service. Each department elects its officers and is a member of the Countywide Fire/Rescue Commission. There are a total of approximately 226 rescue squad volunteers.

III. STATEMENT OF NEED:

The Montgomery County Radio Cache needs the services of a qualified contractor to provide a special purpose communications trailer, including the design, engineering, and delivery of the trailer. Any equipment referenced below as provided by MCRC for integration into the trailer will be delivered to the contractor’s location at MCRC’s cost.

A. Trailer Specifications: Following are the preferred trailer and equipment specifications. Proposal must explain any exceptions to, or differences from, these specifications.

- i. Minimum exterior dimensions 28’ L x 8.5’ W, excluding tongue
- ii. The enclosed portion of the trailer shall be a minimum 6’ 7” H
- iii. Axles: Tandem 7000# Torsion Axles Equipped with Electric Brakes
- iv. Wheels: ST235/85R16/LRG Radial Tires
 1. Spare Tire: ST235/85R16/LRG Radial Tire with same rim mounted on the tongue of trailer.
 2. Necessary tools to change a tire.

- v. Frame: 6” Tube Steel Mains with reinforced A-frame triple tube construction tongue, 16” on center cross members, and sealed tube construction wheel boxes.
- vi. 8,000 lb. Electric tongue jack shall be provided and connected to the onboard 12VDC battery.
 - 1. Optional Item: Upgrade to 8000 lb. Hydraulic tongue jack provided and connected to the onboard 12VDC battery.
- vii. Coupler: 2-5/16” Coupler with Anti-Sway Weight Distributing Hitch Installed Prior to Delivery
- viii. Floors: 3/4” Plywood sealed around the front wall and perimeter edges to prevent water and dust intrusion. Floor shall be insulated to further prevent water and dust intrusion.
- ix. Walls: Tube steel wall posts located on 16” centers covered in white .030 aluminum exterior with sealed seams. Interior face of the wall shall be 3/8” material covered with white vinyl. Walls shall be insulated. A 24” stone guard with polished corners shall be provided on the front of the trailer. Walls shall be reinforced as necessary to accommodate mounting of monitors and other equipment as outlined below.
- x. Roof: Aluminum roof with corner flashing, fully sealed. Roof members to be placed 24” on center with reinforcement plates as needed for customer’s satellite and radio antenna equipment. Dual 4” wide hat channels along the side of the trailer shall be provided for customer’s NMO antenna mounts to reduce roof penetrations. Ceiling shall be insulated, and interior finished in white vinyl.
- xi. Exterior Doors:
 - 1. Side: 36” or larger door with flush lock. Side door shall be provided with a latch or safety device capable of holding the door open in moderate winds to prevent injury. Bar locks are not acceptable. Fold-down steps to be provided If needed, to provide safe entry/exit from the trailer.
 - 2. Rear: Heavy duty ramp door with fold out loading flap to assist with loading of rolling/wheeled items. Locks shall be installed flush in rear door. Bar locks are not acceptable. The ramp shall have a non-slip surface.
- xii. Wiring: Wiring shall be protected from road debris. Open wiring not installed within walls, structural members, or otherwise not protected from road debris is unacceptable. All wiring shall be adequately secured, and properly insulated, and protected by fuses/circuit breakers as required.
- xiii. Leveling System: Manual leveling jacks shall be installed. Jack footpads shall be permanently attached and designed to minimize slipping and vibration. Attached footpads shall be sufficient to level the trailer on asphalt, roadways, compacted gravel and other similar surfaces without requiring the deployment of other pads or mats.

1. Optional Item: (4) Hydraulic leveling jacks shall be installed, capable of automatically leveling the trailer over a wide variety of surfaces. Jack footpads shall be permanently attached and designed to minimize slipping and vibration. Attached footpads shall be sufficient to level the trailer on asphalt, roadways, compacted gravel and other similar surfaces without requiring the deployment of other pads or mats.
- xiv. Electrical System: In addition to the onboard 12VDC electrical system, trailer is to be provided with a 12kW Diesel Generator meeting or exceeding the following requirements:
1. Generator enclosure mounted on tongue of trailer. Generator shall be positioned such that all oil/coolant drains are accessible. Oil and coolant fills must also be readily accessible to allow checking and topping off of fluids.
 - a. Optional Item: Generator compartment located on driver side of trailer. Generator door shall be lockable. Generator shall be positioned such that all oil/coolant drains are accessible from the exterior of the trailer. Oil and coolant fills must also be readily accessible to allow checking and topping off of fluids.
 2. 50A shore power receptacle with 35' quick detach shoreline shall be provided.
 3. 50A automatic transfer switch to select between the shore power (if available) and the generator. The transfer switch shall support an automatic-arm mode which shall be capable of automatically starting the generator during a loss of shore power input. The ATS shall feed a 12-circuit 50A electrical panel capable of accepting readily procured off the shelf circuit breakers.
 4. A 45A converter with battery charger shall be provided to convert AC to DC power and top-off onboard batteries. Onboard batteries for generator starting and other DC power demand functions shall be type AGM. All DC wiring shall be appropriately fused and terminal strips adequately labeled to aid in troubleshooting.
 5. The generator shall have remote start controls, fuel, load, and fault monitoring via a remote-control panel/annunciator located within the side door.
 6. A minimum 25-gallon diesel tank with a vented fuel fill hose capable of accepting a high-flow nozzle without fuel splash back.
 7. Generator enclosure/generator compartment shall be soundproofed in accordance with generator manufacturer recommendations to actively reduce ambient noise within the interior of the trailer.
 8. Generator shall have a minimum of one year/1000-hour warranty.

9. An authorized factory service center of the provided generator manufacturer must be located within 100 miles of Montgomery County, VA.

xv. Lighting: All lighting to be clear-lens LED.

1. Exterior: Trailer lights placed as required per DOT specifications.

2. (5) DC-Powered LED Scene lights shall be placed on the exterior of the trailer to illuminate the area outside of the trailer. Scene lights shall be individually controllable from a switch bank inside the side door. Refer to supplemental drawing (Attachment C) for approximate scene light positioning.

3. Interior: 120V LED Lighting is to be provided and connected to the trailer generator. 120V LED power supplies shall be of high quality so not to interfere with radio/computer equipment. Supplemental DC lighting is to also be provided for use when the generator is not running. Lighting shall be controllable from inside the side door.

xvi. Furnishings: Refer to drawing attached (Attachment C) for interior layout. Layout to be revised and verified by manufacturer's engineering personnel and reviewed/approved by MCRC before entering production.

1. Equipment Bay

a. 8' from rear of trailer, separated from communications area by interior wall with integrated pocket door.

b. Accessible from the communications area or via exterior ramp door.

c. Spray-on floor coating.

d. The interior walls shall be plywood or other material floor to ceiling that will allow stacking of cases, equipment, totes, etc. without damage to the exterior skin.

a. Optional Item: Spay-on coating on interior side walls and front wall of equipment bay.

e. Provide 8' runs of e-track and cargo tie downs on each side walls (distance: midpoint from floor and three thirds from floor for four e-tracks total) and floor (distance: one third from side wall for two e-tracks total).

f. DC and AC lighting switched from corresponding switches adjacent to the equipment bay pocket door.

2. Communications Area

- a. Front wall of trailer to equipment bay interior wall, approximately 20’.
- b. Flooring: durable black marble type flooring or similar suitable for use with rolling chairs etc.
- c. Environmentally conditioned by 15K BTU rooftop mount A/C with electric heat strip located in the center of this area. Thermostatically controlled by a thermostat located within the side door.
 - a. Optional Item: 2nd 15K BTU rooftop mount A/C with electric heat strip.
- d. 120V LED lighting controlled from a single switch inside the side door. (8) 12VDC LED White/Red individually switchable lights shall also be provided in this area. The white/red/off selection shall be made at the individual DC light, with power for all DC lights being switched by a primary switch located adjacent to the side door.
- e. Pathway shall be provided between each equipment rack as to accommodate future expansion. This pathway shall be readily accessible without requiring substantial disassembly. Conduit or other accessible means is acceptable.
 - a. Front Wall
 - i. Partial Base Cabinets as permitted by Generator / Electrical Equipment.
 - ii. Cable Access Box formed out of 14GA Steel to 8-½” x 7-½” Cast Aluminum Door Opening to Exterior. Cable access box shall have 3 x 1.5” flexible conduits back to the void space behind the curb-side desks routed to the rack.
 - iii. Exterior reinforcement for future manual antenna mast. Cable Access Box formed out of 14GA Steel to 8-½” x 7-½” Cast Aluminum Door Opening to Exterior. Cable access box shall have 3 x 1.5” flexible conduits back to the void space behind the street-side desks routed to the rack. In addition there should be rapid access on the inside wall for simple passthrough of cables. Refer to drawings (Attachment C) for details.
 - 1. Optional Item: Hurry-up Telescopic Mast mounted on street-side front of trailer.
 - iv. Cabinet with integrated 1100W Microwave and 4.4 Cu Ft Stainless Steel Mini Fridge. Cabinet shall be arranged to provide a surface on for customer coffee maker or other accessories with

microwave above.

- v. Reinforcement for Customer Provided TV
- vi. Electrical: Refer to drawing (Attachment C) for additional electrical needs and locations.

b. Curb-side Wall

- i. Two work positions, formed by 24” deep cabinets. Cabinets shall be a base cabinet with a single door. Counter tops shall be 26” deep. Cabinets/countertops shall be installed such to leave a 2” void between the rear of the cabinet and wall, which shall be used by the customer as cable pathway when installing the communications and computer equipment. A false panel shall be provided to hide this void and prevent occupants’ feet from disturbing cabling at each seating position.
- ii. 15” deep overhead cabinets shall be provided above the worksurface. Cabinets shall be installed such that interior space is continuous. Access to roof mounted wiring and equipment shall be through the overhead cabinets.
- iii. Steel plate wall reinforcement shall be provided for the length of all work surfaces to accommodate the mounting of monitors and other accessories.
- iv. A 19” 4-post equipment rack shall be installed between the equipment bay wall and work positions. Equipment racks shall include solid sides and perforated rear panel. The front door should be perforated and removeable.

An accessible pathway from this rack shall be provided to each of the roof hat channels for antenna cabling.

c. Street-side Wall

- i. Two work positions, formed by a single 24” deep base cabinet with door and two 24” deep end walls. Countertop shall be 26” deep. Cabinet/countertop shall be installed such to leave a 2” void between the rear of the cabinet and wall, which shall be used by the customer as cable pathway when installing the communications and computer equipment. A false panel shall be provided to hide this void and prevent occupants’ feet from

disturbing cabling at each seating position.

- ii. 15” deep overhead cabinets shall be provided above the worksurface. Cabinets shall be installed such that interior space is continuous. Access to roof mounted wiring and equipment shall be through the overhead cabinets.
- iii. Steel plate wall reinforcement shall be provided for the length of all work surfaces to accommodate the mounting of monitors and other accessories.
- iv. A 19” 4-post equipment rack shall be installed between the equipment bay wall and work positions. Equipment racks shall include solid sides and perforated rear panel. The front door should be perforated and removeable.

An accessible pathway from this rack shall be provided to each of the roof hat channels for antenna cabling. .

A 2” conduit or similar accessible pathway from this rack shall be provided to the roof for satellite cabling. The conduit or pathway shall terminate in a 4” x 4” x 4” NEMA box on the roof.

- f. All trailer controls shall be placed inside, adjacent to the street-side door (exterior lights, thermostat, interior lights, leveling controls, generator and fuel controls, etc.).

xvii. Supplemental Drawing attached herein as Attachment C is the preferred layout of the trailer. Proposal must explain any exceptions to, or differences from, this drawing.

- B. **Service Location:** Offeror shall be regularly engaged in the sale, design, and engineering of similar special purpose trailers. The offeror should have staffed permanent location within the Commonwealth of Virginia authorized to perform any warranty work.
- C. **Warranty:** The manufacturer should provide a minimum five (5) year warranty on any self-manufactured equipment including, but not limited to the trailer frame and structure. All other equipment integrated into the trailer should include a minimum of the original manufacturer’s warranty coverage for that equipment/product.
- D. **Inspections and Drawings:** Upon award of contract, the offeror shall prepare a set of CAD drawings for review by MCRC. Offeror shall not begin construction until such review is complete. Drawings shall contain at minimum, information on the type, construction, dimensions, materials, elevations of trailer interior, center of gravity, curb weight, and available cargo weight. Details on the electrical system, cable and antenna pathways, and reinforcements for customer equipment shall also be included.

During construction and prior to final delivery, the MCRC shall be provided the opportunity to inspect the trailer at various stages of construction if desired by visiting the manufacturer's location. Any travel to the manufacturer's location is at the cost of the MCRC.

IV. PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS:

A. GENERAL REQUIREMENTS:

1. RFP Response: In order to be considered for selection, Offerors must submit a complete response to this RFP to include:

- a. **One (1) original paper copy of the entire proposal, INCLUSIVE OF ALL ATTACHMENTS.** Any proprietary information should be clearly marked.
- b. **One (1) electronic copy** in WORD format or searchable PDF (USB/Flash Drive) of the entire proposal as one document, **INCLUSIVE OF ALL ATTACHMENTS** mailed along with the hard copy above. Any proprietary information should be clearly marked.
- c. Should the proposal contain **proprietary information**, provide **one (1) redacted** electronic copy in WORD format or searchable PDF (USB/Flash Drive) of the entire document **INCLUSIVE OF ALL ATTACHMENTS. All identified proprietary information should be blacked out.** This USB/Flash Drive should be marked "*Redacted Copy*"
- d. Response shall be submitted to:

Jeff Groseclose, CPPB, VCO, VCA, Procurement Manager
Montgomery County Purchasing Department
755 Roanoke Street, Suite 2C
Christiansburg, VA 24073-3179

Identify on outside of envelope: **Sealed RFP # 22-11**

RFP Due date/Opening date and hour: **January 25, 2022 at 3:00 P.M.**

The Offeror shall make no other distribution of the proposal.

2. Proposal Preparations:

- a. Proposal shall be signed by an authorized representative of the Offeror. All information requested should be submitted. The Procurement Manager will review all proposals to ensure required information is included. Failure to submit all information requested may result in a request to submit the missing information. Proposals which are substantially incomplete or lack key information may be rejected as incomplete. Mandatory requirements are those required by law or regulation or are such that they cannot be waived and are not subject to negotiation.
- b. Proposals will be reviewed and evaluated by a Committee as designated by the County.
- c. Proposal should be prepared simply and economically, providing a straight forward, concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be placed on completeness and clarity of content.
- d. Proposals should be organized in the order in which the requirements are presented in the RFP. All pages of the proposal should be numbered. Each paragraph in the proposal should reference the paragraph number of the corresponding section of the RFP. It is also helpful to cite the paragraph number, subletter, and repeat the text of the requirements as it appears in the RFP. If a response covers more than one page. the proposal

should contain a table of contents which cross references the RFP requirements. Information which the offeror desires to present that does not fall within any of the requirements of the RFP should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material. Proposals that are not organized in this manner risk elimination from consideration if the evaluators are unable to find where the RFP requirements are specifically addressed.

- e. Each copy of the proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume.
- f. Ownership of all data, materials and documentation originated and prepared for the County pursuant to the RFP shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an Offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Offeror must invoke the protections of Section 2.2-4342D of the Code of Virginia, in writing, either before or at the time the data or other materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices and/or total proposal prices as proprietary or trade secrets is not acceptable and will result in rejection of the proposal.

B. SPECIFIC REQUIREMENTS: Proposals should be as thorough and as detailed as possible so that the County may properly evaluate your capabilities to provide the required services. Offerors are required to submit the following information/items as a complete proposal:

1. The return of the RFP general information form and addenda, if any, signed and completed as required.
2. Please provide four (4) recent references, similar to Montgomery County, for whom you have provided the type of services described herein. Include the date(s) services were furnished, the client name, address and the name, phone number and email address of the individual Montgomery County has your permission to contact.
3. Propose minimum specifications for trailer.
4. Discuss clarifications and exceptions.
5. Provide trailer specifications and literature.
6. Provide equipment specifications and literature.
7. Provide Statistical data.
8. Discuss Warranties.
9. A delivery statement.
10. A dimensional statement.
11. Any necessary sales/marketing brochures.
12. Pricing
13. .Discuss your service center and related services offered.

V. EVALUATION AND AWARD OF CONTRACT:

A. Award of Contract: Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposal, including price, if so stated in the Request for proposal. Negotiations shall be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, Montgomery County shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. Montgomery County may cancel the Request for Proposal or reject proposals at any time prior to an award, and is not required to furnish a statement of the reason why a particular proposal was not deemed to be the most advantageous. (Section 2.2-4359D, Code of Virginia.) Should Montgomery County determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms, and conditions of the solicitation and the contractor's proposal as negotiated. See Attachment B for sample contract form.

B. Evaluation Criteria: Proposals shall be evaluated by the County using the following criteria:

<u>EVALUATION CRITERIA</u>	<u>WEIGHT</u>
1. Proposed Solution with Overall Functionality & Support	35
2. Qualifications and Relevant Experience	25
3. Approach and Methodology	20
4. Financial Proposal	20

VI RESERVATION OF RIGHTS: Montgomery County reserves the right to award in part or in whole, to one or more vendors, or to reject any or all proposals, whichever is deemed to be in its best interest.

VII OPTIONAL PRE-PROPOSAL: An optional pre-proposal conference will be held Thursday, January 6, 2022 at 2:00 pm. This conference will be held via **teleconference only**. The purpose of this conference is to allow potential offerors an opportunity to present questions and obtain clarification relative to any facet of this solicitation.

While attendance at this conference will not be a prerequisite to submitting a proposal, offerors who intend to submit a proposal are encouraged to attend. **Potential offerors must register for this conference in advance.** If you plan to attend the pre-proposal, please email mcpurchasing@montgomerycountyva.gov or call Jessica Hamrick at (540) 382-5784 no later than 12:00 noon on January 6, 2022 to receive instructions on how to attend the conference by Zoom or by phone.

Have a copy of this solicitation with you during the conference. Any changes resulting from this conference will be issued in a written addendum to this solicitation.

VIII CONTRACT ADMINISTRATION:

Derek Rogers, Communications Systems Manager for New River Valley 911 Authority, or his designee, shall be identified as the Contract Administrator and shall use all powers under the contract to enforce its faithful performance. The Contract Administrator, or his designee, shall determine the amount, quantity, acceptability, fitness of all aspects of the services and shall decide all other questions in connection with the services. The Contract Administrator, or his designee, shall not have the authority to approve changes in the services which alter the concept or which call for an extension of time for this contract. Any modifications made must be authorized by the Montgomery County Purchasing Department through a written amendment to the contract.

IX **PAYMENT PROCEDURES:** The County will authorize payment to the Contractor after receipt of Contractor's correct invoice for services rendered. Invoices shall be sent to:

Montgomery County
Attn: Derek Rogers, NRV911 Authority
755 Roanoke Street, Suite 2E
Christiansburg, VA 24073-3181

X **CONTRACT PERIOD:** The term of this contract is from award (defined as full execution of contract) until project completion, including expiration of any/all warranties, or as negotiated.

**ATTACHMENT A
TERMS AND CONDITIONS**

GENERAL TERMS AND CONDITIONShttps://www.montva.com/docs/default-source/purchasing-solicitations/rfp_terms_and_conditions.pdf?sfvrsn=ecfd231d_2

SPECIAL TERMS AND CONDITIONS

1. **AUTHORIZED USERS:** Additional State agencies, institutions and/or other public bodies may be added or deleted to receive the goods or services resulting from this solicitation. The addition or deletion of authorized users shall be made only by written modification to the contract. Such modification shall name the specific agency added or deleted and the effective date.
2. **AS-BUILT DRAWINGS:** The Contractor shall provide Montgomery County a clean set of reproducible "as built" drawings and wiring diagrams, marked to record all changes made during installation or construction. The Contractor shall also provide Montgomery County with maintenance manuals, parts lists and a copy of all warranties for all equipment. All "as built" drawings and wiring diagrams, maintenance manuals, parts lists and warranties shall be delivered to Montgomery County upon completion of the work and prior to final payment.
3. **QUANTITIES:** Quantities set forth in this solicitation are estimates only, and the Contractor shall supply at proposal prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.
4. **WARRANTY (COMMERCIAL):** The Contractor agrees that the supplies or services furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the contractor gives any customer for such supplies or services and that the rights and remedies provided therein are in addition to and do not limit those available to Montgomery County by any other clause of this solicitation. A copy of this warranty must be furnished with the proposal.
5. **SEVERAL LIABILITY:** Montgomery County will be severally liable to the extent of its purchases made against any contract resulting from this solicitation. Applicable departments, institutions, agencies and Public Bodies of the Commonwealth of Virginia will be severally liable to the extent of their purchases made against any contract resulting from this solicitation.

**ATTACHMENT B
COUNTY OF MONTGOMERY
STANDARD CONTRACT**

Contract Number:

This contract entered into this ___ day of, 202__, by _____ hereinafter called the “Contractor” and the County of Montgomery, called the “County”.

WITNESSETH that the Contractor and the County, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide the services to the County as set forth in the Contract Documents.

CONTRACT PERIOD: The initial contract period is _____ through _____.

COMPENSATION AND METHOD OF PAYMENT: The Contractor shall be paid in accordance with the Contract Documents.

CONTRACT DOCUMENTS: The Contract Documents shall consist of signed Contract, the statement of need, general terms and conditions, special terms and conditions, specifications, and other data contained in this Request For Proposal Number, dated _____, together with all written modifications thereof, the proposal submitted by the Contractor dated _____ and the Contractor’s letter dated _____, all of which contract documents are incorporated herein.

In **WITNESS WHEREOF**, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

COUNTY OF MONTGOMERY:

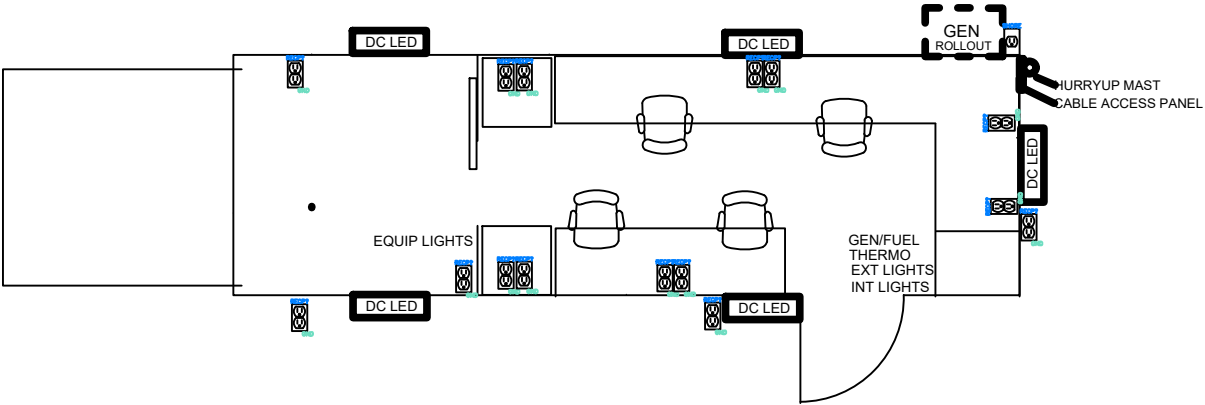
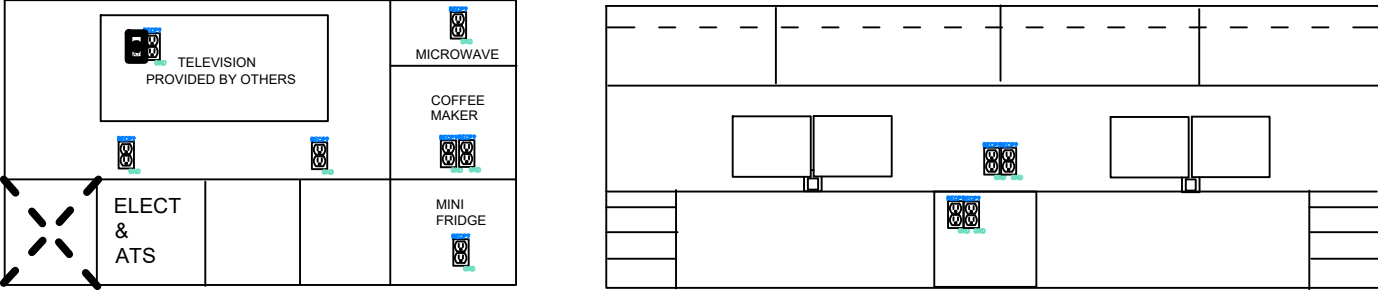
By: _____

By: _____

Title: _____

Title: _____

RFP 22-11 - Attachment C - Supplemental Drawing



- NOTES:
- ELECTRIC STABILIZERS
 - DUCTED HEAT/AC WITH THERMOSTAT
 - EPS DIESEL GENERATOR - 12KW WITH ROLLOUT & ATS
 - EXTERNAL RF/DATA ACCESS PANEL AT FRONT CORNER
 - REINFORCEMENT OF ROOF FOR AUTO POINT SATELLITE
 - 25 GALS OF DIESEL