

# RETAINING WALL PERMIT APPLICATION



Residential Building Permit must be issued before construction begins. Application for this permit may be made to the Building Official or designate.

This application is for a Residential Building Permit for the purpose given and described in this form. This application is subject to all local and state laws and ordinances. The signer agrees to all laws and ordinances deemed a condition of applying for this permit.

Applications must be accompanied by ONE set of construction plans

**ALL BUILDING WORK MUST COMPLY WITH THE APPLICABLE EDITION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE (USBC)**

Application Date \_\_\_\_\_ Applicant Name \_\_\_\_\_

Applicant is (check one):       Property Owner       Lessee       Agent       Contractor

## PROJECT SITE ADDRESS:

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## CONTRACTOR INFORMATION

Name \_\_\_\_\_ DBA Name \_\_\_\_\_ License# \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## MECHANIC'S LIEN AGENT INFORMATION

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

**RETAINING WALL INFORMATION**

Type of Activity:  Residential  Non-Residential

Size: Height \_\_\_\_\_ Length \_\_\_\_\_

\* Any retaining wall supporting 4ft. or more **unbalanced** requires engineering, please refer to Retaining Wall Guidelines

Estimated Labor and Materials Cost: \_\_\_\_\_

USBC Code Year 2021

**SCOPE OF WORK**

\_\_\_\_\_

**ADDITIONAL COMMENTS**

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application, that the information given is correct and that the construction will conform to the regulations of the Virginia Uniform Statewide Building Code, Zoning Ordinance, and any private building restrictions that may be imposed upon the above property by the deed. Also, I hereby agree to restore all damages to sidewalks, streets, alleys, sewers, gas mains, and electrical installation that may result.

I further certify that I have contacted Montgomery Co. Planning and GIS Services to discuss the proposed project to ensure that it will comply with all applicable development and zoning codes.

\_\_\_\_\_  
Printed Name of Permit Applicant

\_\_\_\_\_  
Signature of Property Owner, Contractor, or Authorized Agent

**MUST SATISFY ALL FIELD INSPECTIONS**