

**COUNTY OF MONTGOMERY**

755 Roanoke Street Suite 1-A  
Christiansburg, VA 24073  
Telephone 540-382-5710  
Fax 540-381-6838

**FOOD & BEVERAGE TAX DUE FOR THE MONTH OF** \_\_\_\_\_ **ACCOUNT NO.** \_\_\_\_\_

**BUSINESS NAME** \_\_\_\_\_ **LOCATION** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_  
P O BOX / Street \_\_\_\_\_ Town / City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**PHONE NUMBER** \_\_\_\_\_ **CONTACT PERSON** \_\_\_\_\_

**FAX NUMBER** \_\_\_\_\_ **TYPE OF ESTABLISHMENT** \_\_\_\_\_

**FOOD & BEVERAGE TAX COMPUTATION**

- 1. **GROSS FOOD & BEVERAGE RECEIPTS (do not include any tax receipts)** \$ \_\_\_\_\_
- 2. **ALLOWABLE DEDUCTIONS:**
  - A. Food & Beverage paid for by Federal, State or Local Governments \$ \_\_\_\_\_
  - B. Food & Beverage exempted under Va. Retail Sales & Use Tax Act \$ \_\_\_\_\_
  - C. Other (please specify) \_\_\_\_\_ \$ \_\_\_\_\_
  - D. Total Deductions \$ \_\_\_\_\_
- 3. **ITEM 1 LESS ITEM 2D (taxable receipts)** \$ \_\_\_\_\_
- 4. **FOOD & BEVERAGE TAX (4% of item 3)** \$ \_\_\_\_\_
- 5. **UNPAID BALANCE FROM PREVIOUS MONTH** \$ \_\_\_\_\_
- 6. **TOTAL FOOD & BEVERAGE TAX DUE** \$ \_\_\_\_\_
- 7. **10% PENALTY FOR LATE PAYMENT** \$ \_\_\_\_\_
- 8. **10% INTEREST PER ANNUM** \$ \_\_\_\_\_
- 9. **TOTAL FOOD & BEVERAGE TAX, PENALTY & INTEREST DUE (sum of items 6,7,8)** \$ \_\_\_\_\_

Report and payment due on or before the 20th day of the month following the month during which the tax was collected.  
Checks or money orders payable to the Treasurer of Montgomery County.  
Mail to: Commissioner of the Revenue

IF PAID AFTER DUE DATE, A PENALTY OF 10% OF THE TAX AND INTEREST AT THE RATE OF 10% PER ANNUM WILL BE COMPUTED UPON THE TAX PENALTY FROM THE DATE SUCH WERE DUE AND PAYABLE.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_